



Planning & Transportation Commission Staff Report

From: Planning and Development Services Director
Lead Department: Planning and Development Services

Meeting Date: October 9, 2024
Report #: 2409-3497

TITLE

Director's Report, Meeting Schedule, and Assignments.

RECOMMENDATION

Staff recommends that the Planning and Transportation Commission (PTC) review and comment as appropriate.

BACKGROUND

This document includes the following items:

- Upcoming PTC Agenda Items
- PTC Meeting Schedule
- PTC Representative to City Council (Rotational Assignments)

Commissioners are encouraged to contact Veronica Dao (Veronica.Dao@CityofPaloAlto.org) to notify staff of any planned absences one month in advance, if possible, to ensure the availability of a PTC quorum.

PTC Representative to City Council is a rotational assignment where the designated commissioner represents the PTC's affirmative and dissenting perspectives to Council for quasijudicial and legislative matters. Representatives are encouraged to review the City Council agendas (<https://www.cityofpaloalto.org/City-Hall/City-Council/Council-Agendas-Minutes>) for the months of their respective assignments to verify if attendance is needed or contact staff.

Prior PTC meetings are available online at <https://midpenmedia.org/category/government/city-of-palo-alto/boards-and-commissions/planning-and-transportation-commission>.

UPCOMING PTC ITEMS

October 30, 2024

- Draft Ordinance for Dark Skies/Lighting and Bird-Friendly Design
- Study Session on Scootershare/Bikeshare Program

November 13, 2024

- Annual Comprehensive Plan Reporting
- Housing Element Implementation Programs

ATTACHMENTS

Attachment A: 2024 Meeting Schedule & Assignments

Attachment B: 2025 Meeting Schedule

AUTHOR/TITLE:

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