

POLICY & SERVICES TENTATIVE TOPICS CALENDAR 2024

As of February 22, 2024

See the end of the document for information on the completed 2023 Referrals as well as the outstanding and on hold referrals to date. There is also a section of proposed referrals to remove.

January

- Mayor appoints Committee and designates Chair; no Policy & Services Committee meeting

February

- Auditor Task Order Report
- Auditor Quarterly Report
- Council Referral: Procedures and Protocols: (Council Referral from March 20, 2023) establishment of appropriate parameters for Council Discretionary Expenditures (Protocols Section 4, X.1 (consider modifying Section 4, X.1 to allocate \$2,000 annually from the contingency fund for each Council Member to decide its purpose))
- Council Referral: Discussion of the Creation of the Advisory Committee regarding Council Compensation

March

- Update: Summary of Recent Race and Equity Work since late 2023
- Follow up on the Council Discretionary funds referral
- Auditor Report – ??
- Auditor Report – ??

April

- Auditor Report – ??
- Auditor Report – ??
- Legislative Update Townsend Virtual (then Update at May City Council)

May

- Public Safety Building Construction Audit
- Quarterly Audit Status Report

June

- Audit Report *[tentative]*

July

No meeting; Council break

August

- Quarterly Audit Status Report (April-June) *[tentative]*
- Legislative Update (then Council in late August/early September)

September

October

- Quarterly Audit Status Report (July-Sept) *[tentative]*
- Audit Report *[tentative]*
- Quarterly Race and Equity Update: Summary of Recent Race and Equity Work

November

- Procedures & Protocols Handbook Discussion (Annual Discussion)
- Legislative Agenda and Guidelines (can also go in December)
- 2024 City Council Priorities Discussion (includes discussion on process)

December

- Informational: Report out on Status of Committee Referrals
- Discussion of Council Priority Setting Retreat

Completed Referrals (status and date of referral):

1. COMPLETED: From June 19, 2023: Friendship Cities (Motion from June: to refer the Colleagues Memo for Approval of a “Friendship City” Program to Policy and Services Committee for further discussion and to review the staffing impacts of this program). [completed February 2024]
2. COMPLETED: City Council Procedures and Protocols Handbook Referrals from April 2023: Council Organization, Video Participation, Board Commission Liaison Role, Board/Commission Lobbying (Council action on Feb. 5, 2024)
3. COMPLETED? Referral: Leaf blowers
4. COMPLETED: Review and discussion of Use of Force (UOF) reports to evaluate current policies and effectiveness of the UOF reports and recommend modifications if necessary (referral from Apr. 2022; updates included in Race and Equity reports)
5. COMPLETED: Rental Registry Update (linked to Council Referral from Nov. 29, 2021: Renter Protections: Staff to go to P&S with updated language in ordinance for a renter survey and estimates on effort to enforce it for P&S discussion)

Pending Referrals (status and date of referral):

1. PENDING: December 4, 2023: Consideration of the Creation of an Advisory Committee to review Council Member Compensation – P&S Agenda for Feb. 13, 2024 first conversation
2. PENDING: City Council Procedures and Protocols Handbook Referrals from April 2023: Council

Censure (Council agenda for Feb 26, 2024), Use of Discretionary Funds (P&S Agenda for Feb. 13, 2024 first conversation)

3. PENDING: Continued follow up of: Seismic Ordinance Update

Items Moved to the Housing Ad Hoc:

1. Council Referral from Nov. 29, 2021: Renter Protections: Bring to P&S [a] proposal & discussion on expanding anti-gouging measure to address loopholes → moved to ad hoc:
2. Council Referral from Nov. 29, 2021: Renter Protections: Fair chance ordinance to be reviewed by P&S for analysis on consequences/unintended consequences → moved to ad hoc
3. Referral from 2021: Council Referral – Affordable Housing Funding (from August 16, 2021 Council Meeting) → moved to ad hoc

Council Action Needed to Retain:

- Continued Item from November 2021: City Council Referral: Policy and Services Committee to Recommend Strategies to Support and Strengthen Neighborhood Programs, Identify Gaps in Existing Neighborhood-based Services, and Evaluate new Strategies as Proposed in the Colleagues' Memo Regarding a Proposed Program for Neighbor Connection
- CalCHA follow up actions (Motion below)
- Review City Council Colleagues' Memo Referring Policy Changes on Short Term Rentals (referral from Dec. 12, 2022)

Approve the Workplan for Development of a Revenue-Generating Local Ballot Measure for the November 2022 General Election; Review and Potential Guidance to Staff on Affordable Housing Funding as Referred by the City Council.

MOTION: Council Member Burt moved, seconded by Mayor Dubois to approve the workplan for the pursuit of a revenue-generating local ballot measure for the November 2022 General Election with the following focus:

- A. The pursuit of a business tax and the preference of square footage as the basis for such a tax;
- B. The pursuit of a utility use-based tax, and explore the option to incorporate revenue on climate adaptability;
- C. Proceed with the refinement of estimates and evaluation of potential tax measures—including stakeholder outreach, polling and further feasibility analysis—and bring forward the budget actions necessary;
- D. Review and accept additional information regarding affordable housing funding mechanisms, and refer to the Policy and Services Committee on the housing land trust, Jobs Housing Linkage Policy, and particularly with the CalCHA; and