

NOT YET APPROVED

Resolution No. _____

A Resolution of the City Council for the City of Palo Alto
Authorizing the City Manager to Negotiate and Execute
Purchase Orders with To- Be Determined Vendor(s) to Procure
Thirteen (13) new Fully Electric Sedans and Five (5) new Fully
Electric vans for a one-time Purchase with a Total Not-To-
Exceed Amount of \$985,000

R E C I T A L S

- A. The Vehicle and Equipment Use, Maintenance, and Replacement, Policy 4-01, provides for the on-going replacement of City fleet vehicles and equipment, and prescribes a replacement interval of 10 years/100,000 miles for compact sedans and vans.
- B. The City's current fleet includes thirteen Compressed Natural Gas (CNG) Honda Civics that meet or exceed the City's replacement criteria and are scheduled for replacement in Fiscal Year 2024. These vehicles are assigned to multiple divisions, with eight designated as shared-use vehicles for the Community Services, Public Works, and Fire Departments. Two vehicles are assigned to the Planning and Development Services Department for code enforcement and building inspections, and three are assigned to the Fire Department for fire inspections.
- C. The fleet also includes five Ford E-350 cargo vans that meet or exceed the City's replacement criteria and are scheduled for replacement in Fiscal Year 2024. Two vans have CNG engines and three have gasoline engines. Two vehicles are assigned to the Public Works department and three are assigned to the Utilities Department.
- D. Over the last several years the City has experienced lack of availability, increased pricing, and minimal ordering windows due to supply chain constraints in the auto industry that have impeded efforts to replace vehicles in a timely manner.
- E. Delegating the final purchase approval of the vehicles above to the City Manager, as permitted under the Municipal Code, will allow the City to purchase these vehicles efficiently and expeditiously in alignment with the goals and objectives of the Council and City policy.

NOW, THEREFORE, the Council of the City of Palo Alto RESOLVES as follows:

SECTION 1. The City Manager or their designee is hereby authorized to negotiate and execute purchase orders with vendors, yet to be determined, to procure thirteen (13) new fully electric sedans and five (5) new fully electric vans, in an amount not to exceed \$985,000.

SECTION 2. The Council finds that the adoption of this resolution not a project under the California Environmental Quality Act (CEQA) Guidelines 15378(b)(5) because it is an

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organizational or administrative activity that will not result in direct or indirect physical changes in the environment and thus, an environmental assessment under CEQA is not required.

INTRODUCED AND PASSED:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

ATTEST:

City Clerk

Mayor

APPROVED AS TO FORM:

APPROVED:

Assistant City Attorney

City Manager

Director of Public Works

Director of Administrative Services