



CITY OF
**PALO
ALTO**

Planning & Transportation Commission Staff Report

From: Jonathan Lait, Planning and Development Services Director
Lead Department: Planning and Development Services

Meeting Date: June 14, 2023
Report #: 2305-1565

TITLE

Director's Report, Meeting Schedule and Assignments

RECOMMENDATION

Staff recommends that the Planning and Transportation Commission (PTC) review and comment as appropriate.

BACKGROUND

This document includes the following items:

- PTC Meeting Schedule
- PTC Representative to City Council (Rotational Assignments)
- Upcoming PTC Agenda Items

Commissioners are encouraged to contact Veronica Dao (Veronica.Dao@CityofPaloAlto.org) to notify staff of any planned absences one month in advance, if possible, to ensure the availability of a PTC quorum.

PTC Representative to City Council is a rotational assignment where the designated commissioner represents the PTC's affirmative and dissenting perspectives to Council for quasi-judicial and legislative matters. Representatives are encouraged to review the City Council agendas (<https://www.cityofpaloalto.org/City-Hall/City-Council/Council-Agendas-Minutes>) for the months of their respective assignments to verify if attendance is needed or contact staff. Prior PTC meetings are available online at <https://midpenmedia.org/government/cityofpaloalto/boardsandcommissions/planning-and-transportation-commission>.

UPCOMING PTC MEETINGS

June 28:

- 2901 Middlefield/702 Ellsworth PC Amendment
- Parklet program (ordinance)
- Study session: Discuss work plan to amend Zoning Code to implement Housing Element programs

July 12:

- 3200 Park Boulevard Development Agreement

July 26:

- Electrification equipment
- State law implementation (various)

ATTACHMENTS

Attachment A: PTC 2023 Schedule & Assignments

AUTHOR/TITLE:

Amy French, Chief Planning Official