



# CITY COUNCIL DRAFT ACTION MINUTES

Regular Meeting  
April 1, 2024

The City Council of the City of Palo Alto met on this date in the Council Chambers and by virtual teleconference at 5:30 P.M.

Present In Person: Burt, Kou, Lauing, Lythcott-Haims, Stone, Tanaka, Veenker

Present Remotely:

Absent:

## Special Orders of the Day

1. Presentation from Midpeninsula Regional Open Space District (Midpen) to City Council
2. Review List of Applicants for Board and Commission Openings and Select Candidates to Interview. CEQA Status - Not a project.

## **NO ACTION TAKEN**

## Study Session

3. Study Session: Palo Alto Link One-Year Service Evaluation and Report; CEQA status – not a project.

## **NO ACTION**

## Consent Calendar

Council Member Kou registered a no vote on Agenda Item Number 5.

Council Member Tanaka registered a no vote on Agenda Item Number 5 & 9.

**MOTION:** Vice Mayor Lauing moved, seconded by Council Member Lythcott-Haims to approve Agenda Item Numbers 4-9.

**MOTION PASSED ITEMS 4, 6-8: 7-0**

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**MOTION PASSED ITEM 5: 5-2, Kou, Tanaka no**

**MOTION PASSED ITEM 9: 6-1, Tanaka no**

4. Approval of Minutes from March 11, 2024 Meeting
5. Approval of Contract Amendment Number 1 to Contract Number S24190818 with Integrated Design 360 in the Amount of \$82,200 for a total not to exceed \$132,200 and Extension of the Contract Term through December 30, 2024 for development of a "One Margin" Reach Code. CEQA Status: Exempt Under CEQA Guidelines Section 15308
6. Approval of Amendments with Professional Account Management LLC, dba Duncan Solutions for Contracts C17164727 and C19171363A for a Combined Additional Amount of \$60,000 (Total not to exceed of \$860,000 and \$767,000 respectively) and to Extend the Contract Terms to December 31, 2024 (total term of eight and five years respectively), for Parking Permitting and Citation Management Services; CEQA Status – Not a Project.
7. Policy and Services Recommendation Regarding Use of Board and Commissions Demographic Data
8. SECOND READING: Adopt a Revised Interim Ordinance to Extend the Interim Parklet Program to July 31, 2024 (from March 31, 2024) and Phase-in Enforcement of the Ongoing Parklet Program through November 1, 2024; and Extend Parking Lot Eating/Drinking Uses to December 31, 2024; CEQA Status- Categorically Exempt (Sections 15301 and 15304(e)) (FIRST READING: March 11, 2024 PASSED 7-0)
9. SECOND READING: Adopt an Ordinance Increasing Council Member Salary From \$1,000/Month to \$1,600/Month, Effective January 1, 2025, as authorized by State law (FIRST READING: March 11, 2024 PASSED 6-1, Tanaka no)

## Action Items

## **ACTION ITEMS HEARD OUT OF ORDER**

10. SECOND READING: Ordinance of the Council of the City of Palo Alto Amending Chapter 8.04 (Street, Trees, Shrubs, and Plants) and Chapter 8.10 (Tree Preservation and Management Regulations) (FIRST READING: January 16, 2024 PASSED 5-2, Lythcott-Haims, Tanaka no)

**MOTION:** Council Member Veenker moved, seconded by Mayor Stone to approve the amended ordinance of the Council of the City of Palo Alto Amending Chapter 8.04 (Street, Trees, Shrubs, and Plants) and Chapter 8.10 (Tree Preservation and Management Regulations), and further amend by moving the language of new subsection 8.10.050(b)(4) into subsection b after "unless" and follow it with "or it is" to read:

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“a protected tree shall not be removed unless the tree is proposed for removal to accommodate an ADU constructed pursuant to Section 18.09.030, or because removal is necessary to allow an ADU constructed pursuant to Section 18.09.040 to achieve the minimum standards set forth in state law, or it is determined by the urban forester, on the basis of a tree report prepared by a designated arborist and other relevant information, that any of the following apply:”

## **MOTION PASSED: 7-0**

11. Discussion of Caltrans’ Repaving Project of El Camino Real, Including Replacing Existing Parking with Bicycle Lanes, and Potential Approval of a Resolution to Support this Project; CEQA status – categorically exempt.

**MOTION:** Council Member Burt moved, seconded by Council Member Kou to:

1. Request Caltrans return with additional safety measures in conjunction with bike lanes on El Camino for biking on El Camino Real based on the Safe System Approach Design and applicable Caltrans Design Information Bulletins (DIB) as well as a complete street network approach, and;
2. Create a Council Ad Hoc Committee to consult with City staff, VTA staff, biking advocate stakeholders, including Chamber of Commerce, and;
  - a. Prioritize a plan for safety improvements at intersections and conflict areas, and outreach to our small business community and neighborhood community to identify parking alternatives including modifications to our RPP program, Palo Alto Transportation Management Association and coordinate efforts to accommodate our RV dwellers on El Camino Real.

## **MOTION PASSED: 6-1, Tanaka no**

**SUBSTITUTE MOTION:** Council Member Veenker, seconded by Council Member Tanaka to implement the bike lanes with the repaving effort in accordance with Option B:

- Adopt a phased approach that implements the Caltrans proposed bicycle lanes now and acknowledges additional analysis is needed to both incorporate a Safe System Approach to the design and establish bike facilities that take into account future housing development on El Camino Real.

**SUBSTITUTE MOTION FAILED:** 3-4, Lauing, Burt, Kou, Stone no

Adjournment: The meeting was adjourned at 11:41 P.M.

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ATTEST:

APPROVED:

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City Clerk

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Mayor

NOTE: Action minutes are prepared in accordance with Palo Alto Municipal Code (PAMC) 2.04.160(a) and (b). Summary minutes (sense) are prepared in accordance with PAMC Section 2.04.160(c). Beginning in January 2018, in accordance with [Ordinance No. 5423](#), the City Council found action minutes and the video/audio recordings of Council proceedings to be the official records of both Council and committee proceedings. These recordings are available on the City's website.