



# CITY COUNCIL DRAFT ACTION MINUTES

Regular Meeting  
December 2, 2024

The City Council of the City of Palo Alto met on this date in the Council Chambers and by virtual teleconference at 5:30 P.M.

Present In Person: Burt, Kou, Lauing, Lythcott-Haims, Stone, Tanaka, Veenker

Present Remotely:

Absent:

## Special Orders of the Day

1. Appreciation for Congresswoman Anna Eshoo for her Many Years Serving Palo Alto and the Region

## **NO ACTION**

2. Proclamation Honoring the Life of Appollonia "Mama Dee" Grey Uhilamoelangi

## **NO ACTION**

## Agenda Changes, Additions and Deletions

## Public Comment

## Council Member Questions, Comments and Announcements

## Consent Calendar

Council Member Tanaka registered a no vote on Agenda Item Number 9, 13.

**MOTION:** Council Member Veenker moved, seconded by Council Member Lauing to approve Agenda Item Numbers 3-16.

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**MOTION PASSED ITEMS 3-8, 10-12, 14-16: 7-0**

**MOTION PASSED ITEMS 9, 13: 6-1, Tanaka no**

3. Approval of Minutes from November 12, 2024 and November 18, 2024 Meetings
4. Adoption of a Resolution Vacating an Easement at 561 Addison Avenue; CEQA Status—Exempt under Cal. Code Regs. Tit. 14, section 15305
5. Adoption of a Resolution Approving and Attesting to the Veracity of the City's 2023 Annual Power Source Disclosure and Power Content Label Reports; CEQA Status: Not a project
6. Approval of Professional Services Contract Number C25191013 with BKF Engineers in an Amount Not to Exceed \$451,705 for Preliminary Engineering (PE) Design Services for Railroad Crossing Safety Improvements for a Period of Four Years; CEQA status - categorically exempt under CEQA Guidelines Section 15301.
7. Approval of Professional Services Contract Number C25191563 with Navia Benefits Solutions Inc. in an Amount Not to Exceed \$179,730 as the City of Palo Alto's Administrator for City Employee Benefit Services of Flexible Spending Account (FSA), Transportation Spending Account (TSA), Lifestyle Plan and Consolidate Omnibus Budget Reconciliation Act (COBRA) for a Period of Five Years; CEQA Status – Not a Project.
8. Approval of Professional Services Contract No. C25193007 with Watry Design, Inc. in the Amount of \$2,403,592 to Provide Design, Environmental Review, and Construction Administration Services for the New Downtown Parking Garage, Capital Improvement Program Project (PE-15007); CEQA Status: Not a Project
9. Approval of Contract Amendment Number 1 to Contract Number C23186719 with CivicPlus, LLC in the amount of \$48,265 for Additional Features and Security for Existing Recreation Management Software for a new not-to-exceed of \$783,330; CEQA Status – Not a Project.
10. Approval of Amendment No. 1 to Contract No. C22182372 with CSW/Stuber-Stroeh Engineering Group Inc. in the Amount of \$25,000 for a total not to exceed amount of \$189,852 and Extend the Contract Term for the University Avenue Streetscape Update Project (PE-21004); CEQA status – Not a Project
11. Approval of Amendment Number 1 to Contract Number S23187316 with Flock Safety in the amount of \$349,808 for Automated License Plate Recognition (ALPR) to Implement 10 Additional Cameras and Extend the Term through December 2029 in a new not to exceed of \$524,208; CEQA status – categorically exempt (Section 15321 enforcement actions)

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12. Approval of the Second Amendment to Lease Agreement Between Palo Alto Unified School District (PAUSD) and City of Palo Alto for a Portion of the Cubberley Site at 4000 Middlefield Road through December 31, 2029, Not-to-Exceed \$2,500,000 in Rent per Year; CEQA Status—Not a Project
13. Approval of Amendment No. 2 to Contract No. C20176877 with Schaaf & Wheeler in the Amount of \$77,360 for a total not-to-exceed amount of \$867,278 and Extend the Contract Term for the Corporation Way System Upgrades and Pump Station (SD-21000), West Bayshore Road Pump Station (SD-20000) and West Bayshore Trunk Line Improvements (SD-23000) Projects; CEQA Status – Exempt Under CEQA Guidelines Section 15301
14. FIRST READING: Adoption of an Ordinance to Move Commissioner Appointments from April to November for the Public Art Commission (PAMC Ch. 2.18), Human Relations Commission (Ch. 2.22), and Parks and Recreation Commission (Ch. 2.25); and Adoption of a Resolution Moving Storm Water Management Oversight Committee Appointments from March to November; and Extending Terms Accordingly for these Commissions; CEQA status - not a project.
15. SECOND READING: Adoption of an Ordinance Continuing the Temporary Program to Expand Outdoor Dining, Retail and Other Activities on Public and Private Property through June 30, 2025; CEQA status - Exempt under Sections 15301, 15303, and 15304 of the CEQA Guidelines (FIRST READING: November 18, 2024 PASSED 7-0)
16. SECOND READING: Adoption of an Ordinance Amending the Municipal Fee Schedule to Modify the Calculation for Park, Community Center and Library Development Impact Fees from a per Unit to per Square Foot Basis; CEQA Status: Exempt Pursuant to 15061(b)(3). (FIRST READING: November 18, 2024 PASSED 7-0)

## City Manager Comments

Ed Shikada, City Manager

## Action Items

17. Adoption of a Resolution Declaring Weeds to be a Public Nuisance and Setting February 10, 2025, for a Public Hearing for Objections to the Proposed Weed Abatement; CEQA status: exempt, CEQA Guidelines Section 15308.

**MOTION:** Council Member Kou moved, seconded by Council Member Veenker to adopt the attached resolution:

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1. Declaring weeds to be a public nuisance;
2. Setting February 10, 2025, for a public hearing on objections to proposed weed abatement; and
3. Directing staff to publish a notice of hearing in accordance with the provisions of the Palo Alto Municipal Code.

**MOTION PASSED:** 7-0

18. Master Plan for the Cubberley Site: (1) Approval of Professional Services Contract Number C25192924 with Concordia, LLC in an Amount Not to Exceed \$631,966 for Development of a Revised Master Plan for the Cubberley Site for a Period of Two Years; (2) Approve Budget Amendments in the General Fund and Cubberley Infrastructure Fund; (3) Approve a Letter of Intent with the Friends of the Palo Alto Recreation Wellness Center; (4) Approve the Workplan for Pursuit of a Local Ballot Measure for the November 2026 General Election to fund the Purchase of Land and Development of a New Community Recreation and Resource Center at the Cubberley Site; CEQA Status - CEQA review will be conducted on the Master Plan.

**MOTION:** Council Member Lythcott-Haims moved, seconded by Council Member Veenker to:

1. Approve and authorize the City Manager or designee to execute Contract No. C25192924 (Attachment C), with Concordia, LLC, for development of a revised Master Plan for the Cubberley Community Center site for a term of two years, and a total amount not-to-exceed \$631,966, including \$585,860 for basic services and \$46,106 for additional services; and
2. Amend the Fiscal Year 2025 Budget Appropriation for:
  - a. General Fund by:
    - i. Increasing the transfer to the Cubberley Property Infrastructure Fund by \$631,966; and
    - ii. Decreasing the Real Property Investment Reserve by \$631,966;
  - b. Cubberley Property Infrastructure Fund by (requires 2/3 approval):
    - i. Increasing the transfer from the General Fund by \$631,966; and
    - ii. Increasing the Cubberley Community Center Redevelopment Capital Improvement Project (CB-26000) by \$631,966; and

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3. Approve the workplan for pursuit of a November 2026 local ballot measure to fund the purchase of land and development of a new Community Recreation and Resource Center at the Cubberley site.

**MOTION PASSED:** 7-0

## **MOTION SPLIT FOR THE PURPOSE OF VOTING**

**MOTION:** Council Member Lythcott-Haims moved, seconded by Council Member Veenker to:

4. Approve a Letter of Intent (Attachment D) with the Friends of the Palo Alto Recreation Wellness Center for the purpose of fundraising for a recreation wellness center (gymnasium) at the Cubberley site; and

**MOTION PASSED:** 6-1, Kou no

19. Colleague's Memo: Resolution Supporting the Efforts of the Amah Mutsun Tribal Band to Preserve Juristac/Sargent Ranch as Open Space

**MOTION:** Council Member Kou moved, seconded by Mayor Stone to approve the Resolution and send to the Santa Clara County Board of Supervisors to support and stand with the Amah Mutsun Tribal Band, environmental groups, and concerned citizens to protect the ecologically sensitive ancient ceremonial site, called Juristac, located in south Santa Clara County, and to reject the proposed Sargent Quarry Project.

**MOTION PASSED:** 7-0

Adjournment: The meeting was adjourned at 9:11 P.M.

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ATTEST:

APPROVED:

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City Clerk

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Mayor

NOTE: Action minutes are prepared in accordance with Palo Alto Municipal Code (PAMC) 2.04.160(a) and (b). Summary minutes (sense) are prepared in accordance with PAMC Section 2.04.160(c). Beginning in January 2018, in accordance with [Ordinance No. 5423](#), the City Council found action minutes and the video/audio recordings of Council proceedings to be the official records of both Council and committee proceedings. These recordings are available on the City's website.