



## City Council Staff Report

**From: City Manager**

**Report Type: CONSENT CALENDAR**

**Lead Department: City Manager**

**Meeting Date: December 16, 2024**

Report #:2411-3746

### **TITLE**

Approval of Contract Amendment Number 3 to Contract #S20178065 with OIR Group, in the Amount of \$20,000 and for a six-month extension to continue Independent Police Auditing Services in Palo Alto. CEQA Status – Not a Project.

### **RECOMMENDATION**

Staff recommends that City Council approve and authorize the City Manager or designee to execute Amendment No. 3 to Contract #S20178065 with OIR Group (**Attachment A**) to extend the contract through July 31, 2025 and add \$20,000 for the continuation of independent police auditing services in Palo Alto. This amendment results in a revised total contract not-to-exceed amount of \$232,500.

### **BACKGROUND AND ANALYSIS**

Since 2006, Palo Alto has utilized an Independent Police Auditor (IPA) to conduct secondary review of defined investigations of uniformed Police Department personnel and provide related services. Since the inception of the IPA program, the City has contracted with the Office of Independent Review (OIR Group), to provide these services. Michael Gennaco and Stephen Connolly, the principals of OIR Group, are the OIR staff who provide these services to Palo Alto. The City last issued a Request for Proposals (RFP) for independent police auditing services in 2019 and three firms submitted proposals. The contract has been amended two times to date.

Staff is extending this current agreement to allow time to perform an RFP process as it has been five years since the last RFP for this service.

### **FISCAL/RESOURCE IMPACT**

This contract amendment adds \$20,000 to this contract to cover the activities to be done between January 2025 and June 2025. The IPA contract is administered through the Clerk's Office and funded through the City Council budget. The Fiscal Year 2025 Operating Budget includes funding for the existing contract. The funding for the amendment will come from the City Council Operations Contract Services budget.

**STAKEHOLDER ENGAGEMENT**

The public has an opportunity to engage with the Independent Police Auditor with the City Council twice per year when the IPA does a study session with the IPA. Additionally, members of the public can send information directly to the IPA at the contact information on the Independent Police Auditor webpage

(<https://www.cityofpaloalto.org/Departments/Police/Accountability/Independent-Police-Auditor>). No specific engagement was done for this contract amendment.

**ENVIRONMENTAL REVIEW**

Not a project.

**ATTACHMENTS**

Attachment A: OIR Group Contract Amendment No 3 - Contract S2018065

**APPROVED BY:**

Ed Shikada, City Manager