

COUNCIL MEETING
08/19/2024
 Received Before Meeting

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CITY OF
PALO ALTO



Castilleja School TDM Plan

Presenter:
Garrett Sauls, Senior Planner
Jonathan Lait, PDS Director

August 19, 2024

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Project History/Staff Recommendation

- June 6, 2022 – Council adopted RLUA approving Castilleja expansion
 - Council requested staff compile the RLUA’s COAs and TDM measures into one document
- August 7, 2023 – staff returned to Council with the compiled documents
 - Council requested TDM include additional data points when determining ADT (on-street parking, drop-offs outside driveway, etc.)
- Staff recommends Council adopt the June 6, 2022 TDM plan without modification



TDM Plan Objectives / RLUA

- Average AM Peak (383) and ADT (1,198) limits and defines how those would be calculated;
- Requires permanent driveway counters and infrastructure improvements to support multi-modal access to the site;
- Programmatic measures for employees and students, shuttle services:
 - Dedicated staff to manage and oversee the TDM program,
 - Notification and communication strategies,
 - Traffic and parking management solutions,
 - Guaranteed ride home programs, among others;



TDM Plan Objectives / RLUA

- Robust monitoring / reporting program: 3x/year Castilleja must demonstrate no-net new trips enrollment increase allowed;
- Opportunity to impose more aggressive TDM measures if unable to achieve AM Peak and ADT trip limits;
- Drop off / pick up prohibited in the RLUA – only in designated locations on campus with driveway counters;
- Code enforcement funded actions funded by Castilleja with a \$15K deposit that replenishes with \$5K remaining;

ADT/AM Peak Trips Discussion

RLUA COAs #22 and #24 identifies how to calculate ADT/AM Peak trips:

- Council and CNC felt COAs don't expressly rule out other methods for counting ADT (such as on-street parking and drop-offs);

While COAs don't rule out other methods, other methods are not endorsed

- Castilleja argues CEQA didn't evaluate this as part of baseline
- CEQA document specify how figures were adjusted based on student survey
- Ultimately, RLUA is unclear on whether on-street parking and drop-offs should be included in ADT/AM trip counts
- No reporting/monitoring scheme established for street parking

Staff Recommendation

Staff believes that the TDMP that was presented to Council on August 7, 2023 captures the City's adopted RLUA measures appropriately and recommends Council adopt the June 6, 2022 TDM plan



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