

**AMENDMENT NO. 4 TO CONTRACT NO. C17164727
BETWEEN THE CITY OF PALO ALTO AND
PROFESSIONAL ACCOUNT MANAGEMENT, LLC**

This Amendment No. 4 (this "Amendment") to Contract No. C17164727 (the "Contract") entered into as of April 29, 2024 by and between the CITY OF PALO ALTO, a California chartered municipal corporation ("CITY"), and PROFESSIONAL ACCOUNT MANAGEMENT, LLC, a Wisconsin limited liability company, located at 633 W. Wisconsin Avenue, Suite 1600, Milwaukee, WI 53203 ("CONSULTANT"). CITY and CONSULTANT are referred to collectively as the "Parties" in this Amendment.

RECITALS

A. The Contract was entered into by and between the Parties hereto for the provision of parking citation processing and collection services, as detailed therein.

B. The Parties now wish to amend the Contract in order to increase compensation by Sixty Thousand Dollars (\$60,000) from Eight Hundred Thousand Dollars (\$800,000) to a new total not-to-exceed amount of Eight Hundred Sixty Thousand Dollars (\$860,000) with no increased in rates; to extend the term an additional eight months until December 31, 2024.

NOW, THEREFORE, in consideration of the covenants, terms, conditions, and provisions of this Amendment, the Parties agree:

SECTION 1. Definitions. The following definitions shall apply to this Amendment:

a. **Contract.** The term "Contract" shall mean Contract No. C17164727 between CONSULTANT and CITY, dated December 5, 2016, as amended by:

Amendment No. 1, dated October 21, 2021

Amendment No. 2, dated April 29, 2022

Amendment No. 3, dated April 17, 2023

b. **Other Terms.** Capitalized terms used and not defined in this Amendment shall have the meanings assigned to such terms in the Contract.

SECTION 2. Section 2, TERM, of the Contract is hereby amended to read as follows:

"The term of this Agreement shall be from the date of its full execution through December 31, 2024, unless terminated earlier pursuant to Section 19 of this Agreement."

SECTION 3. Section 4 "COMPENSATION FOR ORIGINAL TERM" of the Contract is hereby amended to read as follows:

“The compensation to be paid to CONSULTANT for performance of the Services described in Exhibit “A” (“Basic Services”), and reimbursable expenses, for a total not to exceed amount of Eight Hundred Sixty Thousand Dollars (\$860,000). CONSULTANT agrees to complete all Basic Services, including reimbursable expenses, within this amount with no changes to Exhibit C-1, Schedule of Rates.”

SECTION 4. **Legal Effect.** Except as modified by this Amendment, all other provisions of the Contract, including any exhibits thereto, shall remain in full force and effect.

SECTION 5. **Incorporation of Recitals.** The recitals set forth above are terms of this Amendment and are fully incorporated herein by this reference.

(SIGNATURE BLOCK FOLLOWS ON THE NEXT PAGE.)

SIGNATURES OF THE PARTIES

IN WITNESS WHEREOF, the Parties have by their duly authorized representatives executed this Amendment effective as of the date first above written.

CITY OF PALO ALTO

**PROFESSIONAL ACCOUNT
MANAGEMENT, LLC.**

City Manager:

DocuSigned by:
By: Tim Wandler

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Name: Tim wandler

APPROVED AS TO FORM:

Title: President and CEO

City Attorney or designee

Attachments:

Exhibit "C-1" entitled "Schedule of Rates"

EXHIBIT "C-1"
SCHEDULE OF RATES
2024-2025

Current Services	Unit Price
1. Citation Processing - per citation entered into the system	
Year Seven	\$1.37
2. Notices Letter or Large Postcard Format	
Year Seven	\$0.68
3. Internet Payments - Client's Processor	
Year Seven	\$1.07
4. Obtain California Registered Owner Information	Included in processing cost
Obtain Out-of-State Registration Information	\$0.98 to \$4.50
5. Collections Services	
Comprehensive Collection Services	35%
<i>Special Note: DMV liens are currently used as a collections tool and are included as part of a comprehensive collections program we reimburse the City \$3.00 for every registration hold placed.</i>	
Optional Services	Unit Price
6. Manual Citation Data Entry/Imaging	\$0.25
7. Phone Payments - Client's Processor	
Year Seven	\$1.07