



# CITY COUNCIL DRAFT ACTION MINUTES

Special Meeting  
April 15, 2024

The City Council of the City of Palo Alto met on this date in the Council Chambers and by virtual teleconference at 5:30 P.M.

Present In Person: Burt, Kou, Lauing, Lythcott-Haims, Stone, Tanaka

Present Remotely: Veenker

Absent:

## Special Orders of the Day

1. Proclamation Honoring National Animal Control Officer Appreciation Week - April 14-20, 2024

## **NO ACTION**

2. Proclamation Honoring National Public Safety Telecommunicators' Week - April 15-19, 2024

## **NO ACTION**

Council Member Veenker Joined City Council Meeting by teleconference at 5:57 P.M.

## Consent Calendar

Council Member Tanaka registered a no vote on Agenda Item Number 6, 8.

**MOTION:** Council Member Lythcott-Haims moved, seconded by Council Member Kou to approve Agenda Item Numbers 3-12.

**MOTION PASSED ITEMS 3-5, 7, 9-12: 7-0**

**MOTION PASSED ITEMS 6, 8: 6-1, Tanaka no**

3. Approval of Minutes from the March 18, 2024 and March 25, 2024 Meetings.

# DRAFT ACTION MINUTES

4. Approve the Reliability and Resiliency Strategic Plan as Recommended by the Utilities Advisory Commission; CEQA Status: exempt, not a project
5. Approval of Construction Contract C24190225 with Graham Contractors, Inc. in an Amount Not-to-Exceed \$1,594,195 and Authorization for the City Manager or Their Designee to Negotiate and Execute Change Orders for Related Additional but Unforeseen Work that may Develop During the Project Up to a Not-to-Exceed Amount of \$159,420 for the Fiscal Year 2024 Streets Preventive Maintenance Project, Capital Improvement Program Projects PE-86070, and PO-11001; CEQA status – exempt under CEQA Guidelines Section 15301(c)
6. Staff Recommends Increasing the Budget for the Advanced Heat Pump Water Heater Pilot Program by \$846,000 to Increase Participation with Higher Rebates, and Amend the Fiscal Year Budget Appropriation for the Gas Fund; CEQA Status: Not a Project under CEQA Guidelines Section 15378(b)(5)
7. Approval of Contract No. C24189918 with BKF Engineers, through December 31 2025, in an Amount Not to Exceed \$109,583, for Professional Design and Engineering Services for the Foothills Nature Preserve Improvements Project (PE-21000); CEQA Status – Exempt under CEQA Guidelines Section 15301
8. Approval of a Blanket Purchase Order With Eaton (Cooper Power Systems, LLC) for the Purchase of Pad Mounted Electric Equipment for the Utility's Electric Distribution System Not to Exceed \$750,000 per Year, for a Total Not-To-Exceed Amount of \$5,250,000 for 7 Years; CEQA Status – Exempt Under CEQA Guidelines Section 15301
9. Approval of Professional Services Contract Number C24189405 with Tetra Tech, Inc. in an amount not to exceed \$300,000 for On-Call Emergency Management Support Services for a Period of Six Years; CEQA Status – Not a Project.
10. Approval of Contract Amendment Number 2 to Seven On-call Consulting Contracts to Increase in the Amount by \$500,000 to a Total Not to Exceed to \$3.5 Million and Extend Term by Three Months to Provide Expertise for Long Range Planning Projects, Application Processing, Environmental Review, and Other Planning Analysis in the Planning and Development Services Department.
11. Approval of: (1) Contract No. 4524000393 with StarChase, LLC for GPS Vehicle Tracking Implementation for a three-year term in an amount not to exceed \$224,657; and (2) StarChase GPS Vehicle Tracking Technology Surveillance Use Policy; CEQA status – categorically exempt.
12. Authorization to Execute Amendment to Legal Services Contract S24189355 with Allen, Glaessner, Hazelwood & Werth to Increase Amount by \$50,000 for Total Not-to-Exceed Amount of \$135,000; CEQA Status – Not a Project.

# DRAFT ACTION MINUTES

## BREAK (5-10 MINUTES) / CONVENE CITY COUNCIL and PLANNING & TRANSPORTATION MEETING

The City Council and Planning and Transportation Commission of the City of Palo Alto met on this date in the Council Chambers and by virtual teleconference at 6:46 P.M.

PTC Commissioners Present In Person: Summa, Hechtman, Reckdahl, Templeton, Lu, Akin

PTC Commissioners Present Remotely: Chang

### Action Items

13. Joint City Council and Planning and Transportation Commission Meeting to Adopt a Resolution Amending the Comprehensive Plan by Adopting a Revised 2023-31 Housing Element. California Environmental Quality Act (CEQA): The City Council adopted a Revised Addendum to the Comprehensive Plan Final Environmental Impact Report on December 18, 2023 that, in conjunction with the Comprehensive Plan Final EIR, fully analyzes the impacts associated with adoption of the Revised 2023-2031 Housing Element.

### **Planning and Transportation Commission**

**MOTION:** Commissioner Akin moved, seconded by Commissioner Templeton to recommend City Council adopt the Revised 2023-31 Housing Element.

**MOTION PASSED: 7-0**

**Council Member Veenker recused on Stanford University related properties/programs and First Congregational Church portions of the Item.**

### **City Council**

**MOTION:** Vice Mayor Lauing moved, seconded by Council Member Lythcott-Haims to adopt a Resolution (Attachment B) making the findings required under CEQA and Housing Element Law, and adopt the Revised 2023-31 Housing Element as an amendment to the City's Comprehensive Plan, and direct staff to:

1. Add new program to align with Council's direction to extend the Housing Focus Area along El Camino Real; and,
2. Reexamine the existing housing conditions East of Bay Shore subsequent to the submittal of the Housing Element and make any adjustments accordingly.

**MOTION PASSED: 6-1, Kou no**

# DRAFT ACTION MINUTES

Adjournment: The meeting was adjourned at 9:30 P.M.

ATTEST:

APPROVED:

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City Clerk

Mayor

NOTE: Action minutes are prepared in accordance with Palo Alto Municipal Code (PAMC) 2.04.160(a) and (b). Summary minutes (sense) are prepared in accordance with PAMC Section 2.04.160(c). Beginning in January 2018, in accordance with [Ordinance No. 5423](#), the City Council found action minutes and the video/audio recordings of Council proceedings to be the official records of both Council and committee proceedings. These recordings are available on the City's website.