



CITY OF  
**PALO  
ALTO**

## City Council Staff Report

**From: City Manager**

**Report Type: ACTION ITEMS**

**Lead Department: City Clerk**

**Meeting Date: August 5, 2024**

Report #:2407-3240

### **TITLE**

Designation of Voting Delegate and Alternate for the League of California Cities Annual 2024 Conference, to be held October 16-18, 2024, in Long Beach, California

### **RECOMMENDATION**

The City Council should consider attendees Council Member Kou or Council Member Veenker and designate a voting delegate and an alternate voting delegate for the 2024 League of California Cities Annual Conference.

### **BACKGROUND**

The League's 2024 Annual Conference is scheduled for October 16-18, 2024 in Long Beach, California. Every year, the League of California Cities convenes a member-driven General Assembly at the Cal Cities Annual Conference and Expo. The General Assembly is an important opportunity where city officials can directly participate in the development of Cal Cities policy.

Taking place on Friday, October 18, the General Assembly is comprised of voting delegates appointed by each member city; every city has one voting delegate. The appointed voting delegate plays an important role during the General Assembly by representing our city and voting on resolutions.

To cast a vote during the General Assembly, the City Council must designate a voting delegate and up to two alternate voting delegates, one of whom may vote if the designated voting delegate is unable to serve in that capacity. Voting delegates may either be an elected or appointed official. At this time, Council Member Kou and Council Member Veenker have expressed interest in attending and are registered to attend the 2024 Annual Conference.

Please find attached correspondence received from the League of California Cities outlining the voting designations and process for the General Assembly. Staff anticipates the designated

voting delegate(s) to use the [City of Palo Alto's 2024 Federal and State Legislative Guidelines<sup>1</sup>](#) to help inform the City's position on items to be voted on at the General Assembly meeting.

**FISCAL/RESOURCE IMPACT**

There is no fiscal impact associated with this item.

**ATTACHMENTS**

Attachment A: 2024 Voting Delegate Packet

**APPROVED BY:**

Mahealani Ah Yun, City Clerk

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<sup>1</sup> City of Palo Alto's 2024 Federal and State Legislative Guideline:  
<https://www.cityofpaloalto.org/files/assets/public/v/1/city-manager/legislation/adopted-2024-legislative-guidelines.pdf>