



# CITY COUNCIL DRAFT ACTION MINUTES

Special Meeting  
June 10, 2024

The City Council of the City of Palo Alto met on this date in the Council Chambers and by virtual teleconference at 4:00 P.M.

Present In Person: Burt, Kou, Lauing, Lythcott-Haims, Stone, Tanaka, Veenker

Council Member Tanaka arrived at 5:48pm

Present Remotely:

Absent:

## Agenda Changes, Additions and Deletions

## Public Comment

## Council Member Questions, Comments and Announcements

## Consent Calendar

**MOTION:** Vice Mayor Lauing moved, seconded by Council Member Lythcott-Haims to approve Agenda Item Numbers 1-11.

**MOTION PASSED:** 6-0-1, Tanaka absent

1. Approval of Minutes from May 20, 2024 Meeting
2. Adoption of a Resolution Calling for a General Municipal Election to be held November 5, 2024
3. Approve Extension to the Deadline for Boards, Commissions, and Committees Workplans from June 2024 to Council Approval in August 2024

# DRAFT ACTION MINUTES

4. QUASI-JUDICIAL. 310 California Avenue [23PLN-00304]: Request for Approval of a Conditional Use Permit for the Expansion of an Existing Commercial Recreation Use and Renovation of an Eating and Drinking Space. Environmental Assessment: Exempt from the Provisions of the California Environmental Quality Act in Accordance with CEQA Guidelines Section 15301 (Existing Facilities). Zoning District: CC(2)(R)(P). For More Information Contact the Project Planner Nishita Kandikuppa at nishita.kandikuppa@cityofpaloalto.org.
5. Approval of a Finding that the Fire Station No. 4 Replacement Project (CIP PE-18004) is "Substantially Complex" Under Public Contract Code Section 7201 and Direction to Increase the Retention Schedule From Five Percent to Ten Percent; CEQA Status – Exempt Under Section 15061(b)(2)
6. Approval of Professional Services Contract Number C24189086 with Carollo Engineers, Inc. in the Total Amount Not-to-Exceed \$2,742,774 for Preparation of the Long Range Facilities Plan Update for the Regional Water Quality Control Plant for a Period of Two and a Half Years; CEQA Status – Not a Project
7. Approval of Construction Contract C24190538A with JJR Construction, Inc. in an Amount Not-to-Exceed \$1,586,191 and Authorization for the City Manager or Their Designee to Negotiate and Execute Change Orders for Related Additional but Unforeseen Work that May Develop During the Project Up to a Not-to-Exceed Amount of \$158,619 for the Fiscal Year 2024 Sidewalk Repair ADA Improvement Project-REBID, Capital Improvement Program Projects PO-89003 and PO-12001; CEQA Status – exempt under section 15301(c)
8. Approval of Amendment Number 4 to Contract Number C21179265C with Carollo Engineers, Inc., to Increase Compensation by \$4,151,386 and Approval of Amendment Number 2 to Contract Number C21178333 with Black & Veatch to Extend the Contract Term through December 31, 2027 for the Local Advanced Water Purification System Project (WQ-19003); CEQA status - Notice of Determination Adopted November 18, 2019
9. Adoption of a Resolution Approving Revisions to the City of Palo Alto Energy Risk Management Policy
10. Approval and Authorization for the City Manager or Their Designee to Execute the Following Five Utilities Contract Amendments for the Electric Grid Modernization Pilot: 1) Amendment Number 1 to VIP Powerline Corp C23185980 Increasing Compensation by \$16,000,000 Through April 2028; 2) Amendment Number 1 to Davey Surgery Tree Company C20176920 Increasing Compensation by \$3,103,484 Through May 2025; 3) Amendment Number 1 to Stella-Jones Blanket Purchase Order Increasing Compensation by \$3,000,000 Through June 2026; 4) Amendment Number 1 to Oldcastle Infrastructure Blanket Purchase Order Increasing Compensation by \$450,000 and Extending the Term to December 31, 2024; and 5) Amendment Number 1 to Statewide Traffic Safety and Signs S22183236 Increasing Compensation by \$200,000 Through December 2024; CEQA Status:

# DRAFT ACTION MINUTES

the Grid Modernization Project is Exempt Under CEQA Guidelines Sections 15302, 15303 and 15183.

11. Approval of Contract Amendment Number 1 to Contract Number C21181223A with Integrated Design 360, LLC. in the Amount of \$100,000 and Extend Term by Six Months for Sustainability Services Related to Green Building, Energy Reach Codes, and Sustainability Climate Action Plan; CEQA Status: Not a Project.

## City Manager Comments

Ed Shikada, City Manager

## Action Items

- AA1. Pre-Approved Parklet Designs and Proposed Revisions to Adopted Ongoing Parklets Standards

**MOTION:** Council Member Kou moved, seconded by Council Member Burt to:

1. Approve and direct staff to adopt the Revised Ongoing Parklet Program Regulations, including allowing the use of planters on parklets.
2. Approve Pre-Approved Parklet Designs and the Associated Draft User Guide as recommended by Architectural Review Board (ARB).
3. (For consent on June 17) Adopt the attached interim ordinance and resolution to:
  - a. Extend the interim parklet program for parklets and at-grade dining on the carfree portion of Ramona Street until March 31, 2025, or until outdoor dining standards are adopted for Ramona Street, whichever is sooner;
  - b. Implement license fees under the interim ordinance for this same section of Ramona Street for use of the right-of-way as previously established under the Ongoing Parklet Program.
4. Direct staff to return to Council promptly after Summer Break with an Agenda Item to consider applying the ongoing parklet standards to California Avenue.

**MOTION PASSED:** 6-0-1, Tanaka absent

# DRAFT ACTION MINUTES

12. Hearing on Written Protests Against Proposed Discontinuance of a portion of El Camino Park; and Adopt a Resolution and Ordinance Approving a Ballot Measure for the Discontinuance of a portion of El Camino Park and Calling a Special Election on November 5, 2024; CEQA status - statutorily exempt per Pub. Res. Code § 21080(b)(12).

**Council Member Veenker recused herself on Agenda Item Number 12.**

**MOTION:** Council Member Burt moved, seconded by Council Member Lythcott-Haims to:

1. Hereby overrule the written protests.
2. Adopt the Ordinance and Resolution calling for a Special Election on November 5, 2024 and submit to the voters a Ballot Measure of whether to discontinue the park use of approximately 0.33 acres of El Camino Park for the purpose of constructing a roadway for transit vehicles between El Camino Real and the Palo Alto Transit Center.
3. Delegate authority to the Mayor to authorize one to three Council Members to file a written argument in favor of this measure and also to file a rebuttal argument.
4. Authorize the Mayor and City Manager to Execute a Letter of Intent with Stanford University for the Quarry Road Project.

**MOTION PASSED:** 6-0-1, Veenker recused

13. Selection of Rail Grade Separation Alternatives and Bicycle-Pedestrian Crossing Near the Churchill Avenue Crossing for the Advancement of the Alternatives into the Preliminary Engineering and Environmental Documentation phase; CEQA status – statutorily exempt under CEQA section 15262 (feasibility and planning study).

**MOTION:** Vice Mayor Lauing moved, seconded by Council Member Burt to recommend Seale Avenue for Bicycle and Pedestrian crossing location at for the Partial Underpass Alternative at Churchill Avenue Crossing to advance into the Preliminary Engineering and Environmental Documentation Phase, with the closure alternative as backup.

**MOTION PASSED:** 5-2, Kou, Tanaka no

Adjournment: The meeting was adjourned at 9:22 P.M.

# DRAFT ACTION MINUTES

ATTEST:

APPROVED:

---

City Clerk

---

Mayor

NOTE: Action minutes are prepared in accordance with Palo Alto Municipal Code (PAMC) 2.04.160(a) and (b). Summary minutes (sense) are prepared in accordance with PAMC Section 2.04.160(c). Beginning in January 2018, in accordance with [Ordinance No. 5423](#), the City Council found action minutes and the video/audio recordings of Council proceedings to be the official records of both Council and committee proceedings. These recordings are available on the City's website.