



# CITY COUNCIL DRAFT ACTION MINUTES

Special Meeting  
June 3, 2024

The City Council of the City of Palo Alto met on this date in the Council Chambers and by virtual teleconference at 4:00 P.M.

Present In Person: Burt, Kou, Lauing, Lythcott-Haims, Stone, Tanaka, Veenker

Present Remotely:

Absent:

## Special Orders of the Day

1. Proclamation Recognizing C-SPAN StudentCam 2024 Palo Alto Winners

## **NO ACTION**

## Closed Session

AA1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS Authority: Government Code Section 54956.8 Property: 4000 Middlefield Road, Palo Alto (Informally known as the Cubberley Site) Negotiating Party: Palo Alto Unified School District City Negotiators: (Ed Shikada, Chantal Cotton Gaines, Kristen O'Kane, Sunny Tong) Subject of Negotiations: Purchase, Exchange, and/or Lease Price and Terms of Payment

**MOTION:** Council Member Lythcott-Haims moved, seconded by Council Member Veenker to go into Closed Session.

**MOTION PASSED:** 6-0-1, Tanaka absent

Council went into Closed Session at 4:21 P.M.

Council returned from Closed Session at 5:40 P.M.

Mayor Stone announced no reportable action.

## Agenda Changes, Additions and Deletions

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## Public Comment

## Council Member Questions, Comments and Announcements

## Consent Calendar

Council Member Kou registered a no vote on Agenda Item Numbers 13, 14, 15.

Council Member Tanaka registered a no vote on Agenda Item Numbers 6, 10.

Council Member Burt, Lauing, & Stone requested to pull Agenda Item Number 11.

**MOTION:** Council Member Burt moved, seconded by Mayor Stone to approve Agenda Item Numbers 2-10, 12-15, and to pull off Consent Agenda Item Number 11.

**MOTION PASSED ITEMS 2-5, 7-9, 12:** 7-0

**MOTION PASSED ITEMS 6, 10:** 6-1, Tanaka no

**MOTION PASSED ITEMS 13, 14, 15:** 6-1, Kou no

2. Approval of Minutes from May 13, 2024 Meeting
3. QUASI-JUDICIAL. 810 Los Trancos Road [23PLN-00147]: Request for Site and Design Review to allow removal of an existing pool and construction of a new lap pool, removal of three (3) and planting of ten (10) new 24-inch box trees, and associated site improvements. Environmental Assessment: Exempt from the provisions of CEQA per Section 15303.
4. Approval of Contract Amendment No. 4 to Contract No. C15159248 with Geodesy in the Amount of \$495,000 (for a new not-to-exceed of \$2,425,00) and Extend the Term for Three Years for Encompass GIS Software Maintenance and Support. CEQA status - not a project.
5. Approval of Contract Amendment No. 3 to Contract No. C15152204A with Questica to Increase Compensation by \$168,635 (for a new not-to-exceed of \$1,227,659) and Extend the Term for Two years for a total term of 12 years for the Budget Software System, Support and Maintenance. CEQA status – not a project.
6. Approval of Cost-Sharing Agreement with Santa Clara Valley Water District for Guiding Principle 5 Program funding for Future Projects at the Palo Alto Regional Water Quality Control Plant; CEQA Status – Not a project

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7. Approval of General Services Contract No. C24190163 with Musson Theatrical in a Total Not-to Exceed Amount for \$101,927 for the Refurbishing of the Stage Rigging System at Lucie Stern Community Theatre; CEQA status – categorically exempt (Regulation 15301).
8. Recommendation to Adopt a Resolution Authorizing the City Manager or Their Designee to Execute the Transmission Owner Rate Case Program Agreement With Northern California Power Agency; CEQA Status: Not a Project Under CEQA Guidelines Section 15378(a)
9. Approval of Construction Contract Number C24189247 with Bear Electrical Solutions, Inc. in the amount Not to Exceed \$600,000 to provide On-Call Services for Traffic Signal and Electrical Services; CEQA status – categorically exempt (CEQA Guidelines Section 15301).
10. Approval of Professional Services Contract Number C24188409 with ACME Technologies in the Total Amount Not-to Exceed \$838,623 for a New Software Ticketing System for the Palo Alto Junior Museum & Zoo for a Term of Five Years; CEQA Status – Not a Project
11. Approve New Pre-Approved Parklet Designs; Approve Amendments to the Ongoing Parklet Regulations; and Adopt an Ordinance and Resolution Extending the Interim Parklet Program to the Car-Free Portion of Ramona Avenue through March 2025; CEQA Status – Categorically Exempt.
12. CONSENT: Adoption of an Ordinance extending the Term of Ordinance No. 5517 by an Additional 12 Months from June 16, 2024 to June 30, 2025. Ordinance 5517 Amends Title 18 (Zoning) of the Palo Alto Municipal Code to Update Definitions, Broaden Permitted Uses and Provide Limits on Certain Uses through Updates to the Conditional Use Permit Thresholds. Environmental Review: CEQA Exemption 15061(b)(3)
13. SECOND READING: PUBLIC HEARING / QUASI-JUDICIAL. 800 San Antonio Road [23PLN-00010]: Recommendation on Applicant's Request for a Rezone from Service Commercial to Planned Community/Planned Home Zoning (PC/PHZ). The Project Includes Construction of 75 Residential Condominium Ownership Units Including 15 Below-Market Rate Units (20% of the Units) in a Five Story Building with Two Levels of Subterranean Parking. A Subdivision Map will be Required. An Addendum to the Previously Certified Environmental Impact Report for the Housing Incentive Program Expansion and 788 San Antonio Mixed Use Project (SCH # 2019090070) was Prepared. Zoning District: CS (Commercial Service). (FIRST READING: May 6, 2024 PASSED 6-1, Kou no)
14. SECOND READING: Adoption of an Ordinance Updating Chapter 18.15 (Density Bonus) of Title 18 (Zoning) to Reflect Recent Changes in State Density Bonus Law and Revising Regulations for Provision of On-Site Affordable Rental Units Under the City's Inclusionary Housing Ordinance; Recommended by the Planning and Transportation Commission March 13, 2024. CEQA Status: Exempt under CEQA Guidelines Section 15061(b)(3). (FIRST READING: May 6, 2024 PASSED 7-0)

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15. SECOND READING: Amendments to Palo Alto Municipal Code (PAMC) Chapter 2.27, Historic Resources Board, Section 2.27.010 to Reduce Required Members from Seven to Five, Reduce the Required Number of Professionals from Three to Two, and Expand the Professional Fields Consistent with Certified Local Government (CLG) Requirements for Historic Resources Boards; and to PAMC Section 2.27.030 (a) and (b) to Reduce Regular Meetings to Once per Month and Reduce the Size of a Local Quorum to Three Members (FIRST READING: May 13, 2024 PASSED 6-1, Kou no)

## City Manager Comments

Ed Shikada, City Manager

## Action Items

16. Receive an Update and Provide Direction on University Avenue Streetscape Improvements Project Vision, Design, and Stakeholder Engagement Strategy

**MOTION:** Mayor Stone moved, seconded by Vice Mayor Lauing to approve the balancing of goals and next steps (design concepts and stakeholder engagement) as reflected on the Staff Presentation slides 37 and 38 and direct staff to pursue the short-term and near-term projects and goals on an expedited basis and return to Council with preferred concept by Fall of 2024:

1. Balance desire for outdoor dining and gathering spaces with on-street parking for retail customers:
  - a. Retain at least 1/3 of on-street parking to support retail, capping number of parklets, and use wider sidewalks for outdoor dining, retail, and gathering spaces.
2. Reduce congestion and enhance pedestrian and bicycle experience while maintaining vehicular access:
  - a. Maintain existing width of travel lanes on University Avenue, expand sidewalks, and encourage the use of Hamilton and Lytton Avenue as bike routes.
3. Balance desire for special events while minimizing negative financial impacts on businesses from temporary road closures:
  - a. Seek additional stakeholder feedback to determine number and duration of events.
4. Balance desire for wider sidewalks, gathering spaces, and enhanced streetscape with direction to explore lower cost alternatives:

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- a. Do not reduce scope significantly as that does not support the vision. If phasing is desired, implement in no more than two phases to minimize total costs and negative impacts to businesses.

**MOTION PASSED:** 7-0

17. PUBLIC HEARING: FIRST READING: Ordinance Amending Chapter 16.14 (California Green Building Standards, California Code of Regulations, Title 24, Part 11) of the Palo Alto Municipal Code to Adopt the 2022 Green Building Standards Code, Along With Local Modifications Related to Electrical Vehicle Charging Infrastructure Requirements and Building Electrification Requirements and an Ordinance Amending Chapter 16.17 (California Energy Code, California Code of Regulations, Title 24, Part 6) of the Palo Alto Municipal Code to Adopt the 2022 California Energy Code, Along with Local Modifications to Increase Energy Efficiency Standards for Buildings, Mandate Electric-Ready Requirements and Incentivize All-Electric New Construction. CEQA Status: Exempt under CEQA Guidelines Sections 15308 and 15061(b)(3)

**MOTION SPLIT FOR THE PURPOSE OF VOTING**

**MOTION:** Vice Mayor Lauing moved, seconded by Council Member Veenker to:

1. Introduce an ordinance amending Chapter 16.14 (California Green Building Standards, California Code of Regulations, Title 24, Part 11) of the Palo Alto Municipal Code to adopt the 2022 Green Building Standards Code, along with local modifications related to electrical vehicle charging infrastructure requirements and building electrification requirements and finding that such modifications or changes are reasonably necessary because of local climatic, geological or topographical conditions (Attachment A).

**MOTION PASSED:** 6-1, Tanaka no

**MOTION:** Vice Mayor Lauing moved, seconded by Council Member Veenker to:

2. Introduce an ordinance amending Chapter 16.17 (California Energy Code, California Code of Regulations, Title 24, Part 6) of the Palo Alto Municipal Code to adopt the 2022 California Energy Code, along with local modifications to increase energy efficiency standards for buildings, mandate electric-ready requirements, and incentivize all-electric new construction and finding that such modifications or changes are reasonably necessary because of local climatic, geological or topographical conditions (Attachment B).

**MOTION PASSED:** 7-0

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18. Approval to Operate the City-owned Building at 445 Bryant Street as a Community Center with Part-Time Use by La Comida de California for a Senior Nutrition Program; CEQA Status – Not a Project

Council Member Kou Made a public disclosure on Agenda Item Number 18.

**MOTION:** Council Member Kou moved, seconded by Mayor Stone to direct staff to operate the City-owned building at 445 Bryant Street as a community center with part-time use by La Comida de California for a senior nutrition program; and to start negotiations with La Comida de California with a \$1 year lease agreement and take into consideration what other senior centers agreements are and what services are being provided.

**MOTION PASSED:** 6-1, Tanaka no

Adjournment: The meeting was adjourned at 10:36 P.M.

ATTEST:

APPROVED:

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\_\_\_\_\_

City Clerk

Mayor

NOTE: Action minutes are prepared in accordance with Palo Alto Municipal Code (PAMC) 2.04.160(a) and (b). Summary minutes (sense) are prepared in accordance with PAMC Section 2.04.160(c). Beginning in January 2018, in accordance with [Ordinance No. 5423](#), the City Council found action minutes and the video/audio recordings of Council proceedings to be the official records of both Council and committee proceedings. These recordings are available on the City's website.