



CITY OF
**PALO
ALTO**

Planning & Transportation Commission Staff Report

From: Jonathan Lait, Planning and Development Services Director
Lead Department: Planning and Development Services

Meeting Date: February 22, 2023

TITLE

Director's Report, Meeting Schedule and Assignments

RECOMMENDATION

Staff recommends that the Planning and Transportation Commission (PTC) review and comment as appropriate.

BACKGROUND

This document includes the following items:

- PTC Meeting Schedule
- PTC Representative to City Council (Rotational Assignments)

Commissioners are encouraged to contact Veronica Dao (Veronica.Dao@CityofPaloAlto.org) of any planned absences one month in advance, if possible, to ensure the availability of a PTC quorum.

PTC Representative to City Council is a rotational assignment where the designated commissioner represents the PTC's affirmative and dissenting perspectives to Council for quasijudicial and legislative matters. Representatives are encouraged to review the City Council agendas (<https://www.cityofpaloalto.org/City-Hall/City-Council/Council-Agendas-Minutes>) for the months of their respective assignments to verify if attendance is needed or contact staff. Prior PTC meetings are available online at <http://midpenmedia.org/category/government/city-of-palo-alto/boardsandcommissions/planning-and-transportation-commission>.

ATTACHMENTS

Attachment A: 2023 Meeting Schedule and Assignments

AUTHOR/TITLE:

Amy French, Chief Planning Official

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