



City Council Staff Report

From: City Manager

Report Type: CONSENT CALENDAR

Lead Department: Administrative Services

Meeting Date: October 16, 2023

Report #:2309-2007

TITLE

Adoption of a Resolution to Vacate a Public Utility Easement at 160, 162, and 164 Waverley Street. CEQA Status – Exempt under CEQA Guidelines Section 15305.

RECOMMENDATION

Staff recommends that the City Council adopt the attached resolution ordering the summary vacation of a public service easement for utility and incidental purposes located on the residential property at 160, 162, and 164 Waverley Street in Palo Alto, CA.

DISCUSSION

The City currently holds a public utility easement affecting the properties located at 160, 162, and 164 Waverley Street. The current property owner has requested this easement on the property to be vacated for the demolition of three single dwelling units for the development of four new dwellings on the property; a single-family home, a duplex, and a detached accessory dwelling unit (ADU). City staff has reviewed the vacation request and has determined that the easement to be vacated is excess and that there are no other public facilities located within the easement. Therefore, the easement may be vacated in accordance with the summary proceeding authorized in Section 8333 of the California Streets and Highways Code.

FISCAL/RESOURCE IMPACT

The Summary Easement Vacation Processing fee of \$1,980 as set forth in the FY 2024 Municipal Fee Schedule has been paid by the property owner.

POLICY IMPLICATIONS

The recommendation does not represent any change to City policies.

ENVIRONMENTAL REVIEW

The proposed summary vacation is categorically exempt from review under the California Environmental Quality Act (CEQA) pursuant to Section 15305 of the CEQA Guidelines as a minor alteration in land use limitations.

ATTACHMENTS

Attachment A: Resolution to Summarily Vacate a Public Service Easement for 160, 162, and 164 Waverley Street

APPROVED BY:

Kiely Nose, Assistant City Manager